

**CHECKLIST TO REINSTATE
DENTAL LICENSE
2008-2009**

- ◆ Your license should not have been retired for more than 5 years.
- ◆ It should not have been more than 5 years since you practiced.
- ◆ Licenses which you have in other states should be in good standing whether active or inactive.
- ◆ You need to satisfy the requirements list below.
- ◆ Continuing Education hours taken to reinstate your Kentucky license cannot be used to renew your Kentucky license for the next renewal period.

Documentation needed

- _____ 1. Letter requesting reinstatement to include information as to why you retired your license, why you desire reinstatement, and what you have done professionally since you retired your license.
- _____ 2. Thirty hours of CE approved by the Kentucky Board in the previous 24 months. 20 hours must be scientific, presentation format. 10 hours can be of home study, magazine or journal articles, business, internet articles or videos.
- _____ 3. If you have not taken a HIV/AIDS course approved by the Kentucky Cabinet for Health & Family Services in the past 10 years you will need to show proof of taking a HIV/AIDS course approved by the Kentucky Cabinet for Health & Family Services. This course must be at least a 2 hour course. Contact the Cabinet for Health & Family Services at 502/564-6539 or check their web-site: <http://chfs.ky.gov/dph/epi/hiv aids/professionaleducation.htm>. If you are not sure when you took a course, call the Board office and request that this information be looked up in your file.
- _____ 4. A copy of current BLS or ACLS card. (Approved Providers: American Red Cross; American Heart Association; American Safety & Health Institute (FL); Active Canadian Emergency Training.) These hours are not included in the 30 CE hours.
- _____ 5. Reinstatement/Renewal application for the current year.
- _____ 6. Renewal fee for each year your license was in retirement, plus a reinstatement fee.
Your reinstatement cost is indicated below:
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|------------------------------|-----------------------------|
| Retired for 2008-2009 | \$230 + \$50 = \$280 |
| Retired for 2006-2007 | \$460 + \$50 = \$510 |
| Retired for 2004-2005 | \$690 + \$50 = \$740 |
- _____ 7. Verification that your license is in good standing in any state you hold or have ever held a dental license.
- _____ 8. Report from the National Practitioners Data Bank. Fill out the enclosed application, submit with reinstatement application with an additional \$25.00 processing fee.

Send application and make check payable to:

**Kentucky Board of Dentistry
312 Whittington Pkwy, Suite 101
Louisville, Kentucky 40222
Phone: (502) 429-7280**

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